

**MANUSCRIPTS REVIEW ORDER OF JOURNAL  
“SCIENCE AND TRANSPORT PROGRESS.  
BULLETIN OF DNIPROPETROVSK NATIONAL  
UNIVERSITY OF RAILWAY TRANSPORT”**

All articles are reviewed (scientific expertise procedure) by the editorial board, except reviews and information reports. Editorial board determined the following procedure of manuscripts review:

1. The author submits an article meeting the requirements of journal “Science and Transport Progress. Bulletin ...” policy and “Rules for Authors” to the editorial board. Manuscripts, which do not comply with the accepted requirements, are not registered and are not allowed for further consideration. Authors are informed about this.
2. Each manuscript is pre-evaluated by the section editor for compliance with the journal field and the minimum requirements.
3. After the positive decision, the manuscript is sent for review to two external experts working in the relevant field. The manuscript is double-blind reviewed.
4. Then the reviewer`s comments and suggested corrections are sent to the authors. Responsible editor informs the authors about the status of acceptance (accept without corrections, resubmit with corrections, reject). This process takes 90 days. Review periods can be changed on a case-by-case basis to create the conditions for the most objective assessment of the quality of the material submitted.
5. Responsible editor of the corresponding research profile of the journal section conducts peer review and appoints the reviewers. By the decision of the Editor-in-Chief of the journal (in certain circumstances), the appointment of the reviewers may be entrusted to a member of the editorial board. In some cases, the issue of the reviewers selection is decided at a meeting of the editorial board. According to the decision of the Editor-in-Chief (by the recommendations of responsible editors of the journal sections), some articles by eminent scientists as well as the authors specially invited by the editorial staff for writing an article may be exempted from the standard review procedure.
6. Authors and reviewers cooperation occurs by means of e-mail correspondence through the responsible editor of certain journal section “Science and Transport Progress” or by using OJS (Open Journal Systems) publishing platform. Author and reviewer cooperation may occur in the form of direct personal contact at the request of reviewer and with the consent of editorial board`s working party (this decision is made if only open interaction will improve the style and logic of research material presentation).
7. If reviewer points to the necessity of making certain corrections in the article, it will be proposed to the author to take into account all the

comments or give reasons for their refutation. The author adds to the corrected article a report containing answers to all comments and explains all changes in the article. Reviewer re-takes the amended article for making decision and preparation of the reasoned opinion on the possibility of publication. The date of the article receipt for publication is the date of reception of reviewer`s positive conclusion by the editors (or decision of the editorial board) on practicability and possibility of the article publishing.

8. In case of disagreement with the reviewer`s opinion, the author of manuscript has the right to submit a reasoned answer to the journal editors. In this case, the article is reviewed at the session of editorial board`s working group. The editorial board may send the article for additional or new review to another specialist. The editorial board reserves the right to reject the article in the event of the author's inability or unwillingness to consider the recommendations and comments of the reviewers.
9. After receiving positive reviews, the manuscript is sent for literary and technical editing. The interaction between the author and the literary (technical) editor can take place in any form – in person, by e-mail, skype, telephone. Minor stylistic or formal corrections that do not affect the content of the article are made by a literary (technical) editor without the author`s agreement.
10. Final decision concerning the possibility and practicability of publication is made by the Editor-in-Chief in accordance with recommendation of journal executive secretary. After decision on the article`s admission for publication the executive secretary of journal reports about this to the author and indicates the expected date of publication.
11. Recommendation about publication of the next issue of the journal (with indication of content) is made by Academic Council of Dnipro National University of Railway Transport named after Academician V. Lazaryan and is recorded in relevant minutes.